

APPENDIX 3:

PROPOSED HMO LICENSING FEES
SOUTHAMPTON HMO LICENSING SCHEME

		Properties subject to Mandatory Licensing	Properties subject to Additional Licensing
Type of HMO		HMOs occupied by five or more people and with three or more storeys	All HMOs [#]
Scope		City wide	Bargate, Bevois, Portswood and Swaythling wards
Applicable date		1 April 2013	1 July 2013 [%]
Cost of a five year licence	Three occupiers	Not applicable	£300*
	Four occupiers	Not applicable	£400*
	Five or more occupiers	£500*	£500*
Penalty fee for landlords who fail to apply for a licence, fail to provide required documents or fail to permit access etc.		£1,000*	£1,000*
Discount for landlords who submit a survey completed by an approved, independent surveyor with their application		£100*	£100*
Cost of pre-application advice, including a visit		£60 [†]	£60 [†]

Notes

[#] Section 257 HMOs (relating to certain converted blocks of flats) and buildings exempted by Schedule 14 of the Housing Act 2004 do not require a licence – for more information visit www.southampton.gov.uk/hmo or call 023 8083 3006 (option 5)

[%] Applications will be encouraged as follows during the first three years – Bargate Ward in 2013/14, Portswood and Swaythling Wards in 2014/15 and Bevois Ward in 2015/16. Appropriate action will be taken in these areas should landlords fail to apply for a licence.

* These charges are not subject to VAT

[†] Includes VAT at 20%